

**MUNDARING PRIMARY SCHOOL P&C Meeting Minutes**  
**6<sup>th</sup> February 2017**

**Attendees:** Emma Locke, Yvonne Chow, Paul Larkin, Peta George, Neridah Zlatnik, Karen Mummery, Katie Pether, Trish Green, Stephanie Curtis, Melissa Allsop, Amanda Welschbillig, Coralie, Gibson

**Apologies:** Del Thompson, Fiona Richardson, Sharon D'abbs, Lee McMaster

**1. Confirmation of previous minutes:** Emma moved, Neridah 2nd

**2. Correspondence out:** Neridah has prepared and is sending out thank-you certificates to all the sponsors from 2016's quiz night and disco. We were supported by 57 businesses for these two events.

**3. Correspondence in:**

Advertising from  
Smart Gift Ideas - mother's day brochure  
Bear and Moon - mother's day gift brochure  
Portacom Portable Computer Engineering - back to school Bundle deal for schools  
Identity Direct - personalised everything  
Personalised Footy Shop  
First Avenue Trading Screen Printing - school shirts  
Genson Water Bottles - customisable double insulated stainless steel bottles  
Garden Express Fundraising - spring bulb brochures  
Tulips With A Difference - fundraising bulbs and gifts brochure

**4. REPORTS:**

**President-**

Emma to contact Trevor Ghouse re his loanmarket proposal.

Awesome Arvo planning is in place. Bouncy castles have been booked and posters are up. Heavy rain and thunderstorms are forecast for Friday so will decide on Wednesday to go ahead if forecast improves or postpone to the following Friday.

Fundraising calender needs to be confirmed in the next few weeks. Emma and Neridah will meet up to discuss and confirm dates. (See Auxillary/Fundraising).

**Treasurer-**

Report to be uploaded to dropbox

**Canteen-**

Old laptop & wifi not working in canteen. Online order labels will be printed in the school office. Peta will provide specifications for a laptop & external hard drive that the P&C could purchase for use in the canteen, uniform shop and general document storage. Neridah will use the information to apply for a matching grant from the Mundaring Shire.

Our Online Canteen was updated over the summer break. Peta confirmed the menu was okay after the change. Our Online Canteen is changing it's name to QuickCliq to better reflect the services it provides.

### **Uniforms-**

Martine unexpectedly relocated during the school break and this has left the position of uniform co-ordinator vacant. Emma and Neridah have been filling in for this role. Di Rhodes has also been a great help, opening the shop for new families to the school.

Emma & Neridah meeting with Kelly Bertolini (past uniform shop co-ordinator) at Uniform Shop tomorrow to check stock and reorder. They will also pass on information to any parents interested in a uniform shop role with the hope of having one or more parents involved and taking this on prior to the AGM in March.

There was \$4000 worth of sales on the 30<sup>th</sup> January 2017. Stock is now seriously depleted. An order will be placed urgently. Uniform ordering through QuickCliq will be encouraged and a note on the Uniform website page that any queries will be answered quickest via the P&C facebook page.

### **Auxiliary/Fundraising-**

Currently we will be scheduling an Easter raffle, Mother's Day stall and raffle, Father's Day stall and raffle, Disco (term 3, possibly with 'Under the Sea' theme). Will consider running a lapathon in term 2, Bunnings sausage sizzle, wood raffle, family photos and swap meet.

Trish suggested a movie fundraising night and will investigate possibilities.

There will be a P&C craft stall at the Mundaring Twilight Markets (Saturday, 11<sup>th</sup> Feb) with the year 6 students.

### **Website-**

P&C webpages updated for 2017.

Martine's contact details have been removed from the Uniform Shop page.

Our Online Canteen name change to QuickCliq has been noted.

**Principal-** Report to be uploaded to Dropbox

**WACSSO-** Nil

## **5. GENERAL BUSINESS-**

Melissa asked about the possibility of a pedestrian crossing on Stevens St, near the early childhood classrooms due to safety concerns. Paul will put it to the next student council meeting and next shire council meeting.

Paul suggested the P&C consider running a 'Carols by Candlelight' together with the school at the end of the year. It would start when dark and run for an hour and a half. Interested parent/staff/students and the school choir would lead the songs.

Katie asked about a swimming carnival. Paul commented that it had been trialled a number of years ago, there wasn't a lot of interest from the students at the time and one was unlikely to be held in the foreseeable future.

Meeting closed 9.15pm

**Next meeting: The AGM will be Monday 13<sup>th</sup> March at 7pm in the Library with nibbles and drinks provided.**